COVID-19 OFFICER

ROLE DESCRIPTION

Volleyball England recommends that each club or event organiser has a nominated individual to take on the role of Covid-19 Officer for their volleyball activity. Note this is now a recommendation rather than a requirement.

This could be one person overseeing all sessions or it could be several people within a club or group who undertake the role at different times. Either way, the person or persons are responsible for ensuring sessions are Covid-secure.

For clubs, their Welfare Officer or Secretary may be best placed to assume this role as they are already familiar with the club's existing health and safety policies and procedures.

Coaches may take on this role during their own sessions to ensure Covid-19 mitigations are followed.

Roles and responsibilities:

- Be aware of Volleyball England and Government Covid-19 guidance.
- Liaise with the session venue to gather information on its Covid-19 guidance.
- Work with the Club Committee to ensure each session is Covid-secure.
- Ensure Covid-19 mitigations are considered as part of an event risk assessment.
- Ensure participants attending a session understand any Covid-19 measures.
- Ensure the contact details of participants are collected to support Test and Trace.
- Ensure training and warm-up activities are designed to limit face to face-to-face proximity of less than one-metre for more than three seconds at a time.

Coronavirus symptoms and NHS Track and Trace

All participants should notify the Covid-19 Officer if they develop Covid-19 symptoms shortly after a session. The person with symptoms should seek a test promptly and follow the NHS Track and Trace procedure as detailed here.

The Covid-19 Officer should contact everyone who attended that session to advise them that an individual within the group has reported symptoms. If the individual is a coach who has led additional sessions, all participants in these sessions need to be contacted too.

Please check www.volleyballengland.org/coronavirus for our latest guidance.